



TEACHER DAY COUNT VERIFICATION OF SCHOOL DAYS WORKED

*For state/municipal employees, please use the Salary Verification form.
This form is to be completed and signed only by an ERSRI employer.
This form is for verification of contributing service credit only.
For purchase of substitute, leave or part-time teaching credit, member must also submit the appropriate purchase form
for the type of purchase requested.*

Please print clearly in black ink. Your promptness is appreciated.

Section 1 - Employer data

Reporting agency		
Address (street number and name)		
City	State	Zip code
Phone number (area code and number)	Fax number (area code and number)	

Section 2 - Employee data

First and middle names	Last name	
Address (street number, street name and apartment number)		
City	State	Zip code
Social Security number (4 last digits only)		

Section 3 - Employer certification

The chart to the right is used for service credit through 11/17/2011.

Credit earned on or after 11/18/2011 is proportional credit.

<u>Days worked</u>	<u>Credit received</u>
45 – 66	3 months
67 – 90	6 months
91 – 134	9 months
135 or more	12 months

<i>Employer: Please provide ERSRI with the following information so that we may verify the days per school year worked and contributed on by the teacher.</i>						
School year	# of school days in this year	# of school days compensated while students in session	# of school days employee worked	Indicate "F" if full days or days worked per week (1/5, 2/5, 3/5)	Total amount earned for the school days worked	Contractual fulltime salary for this school year

